Mayor Kincannon called the Council Meeting to order at 7:30 p.m. After the recitation of the Pledge of Allegiance, roll call was taken with Flynn, Price, Gregory, Karpinski, Honer, and Smith present.

**Karpinski moved to approve the minutes of the October 10, 2024, Committee of the Whole meeting as written, which was seconded by Gregory;** 6 yeas; motion passed.

**Smith moved to approve the minutes of the October 10, 2024, Council meeting as written, which was seconded by Gregory;** 6 yeas; motion passed.

***Public Participation:***

LaGrange Township Trustee Canfield reminded the group that there would be a Veterans’ Day program on November 11th at 4:00 p.m. Former Marine and current Elyria Service Director Chris Pyanowski will present.

***Mayor’s Report:***

Mayor Kincannon shared the following:

1. Kincannon asked Homer-Miller if the 3 remaining council members had replied to the auditor’s questionnaire. Homer-Miller indicated that all were received this week.
2. Brush chipping has been completed for the year unless there is a major storm.
3. Toys for Tots will be moving out of the municipal building on November 3rd. They will be moving to a church in Lorain that was donated to them.
4. On Wednesday we will have another call with Todd Brandenburg of the Great Lakes Community Action Partnership (GLCAP) to discuss the financing of water meter.
5. Kincannon and Homer-Miller will attend a webinar concerning a new federal rule about websites being ADA compliant.
6. The real estate firm for the IGA complex are gauging preliminary interest for vendors.
7. The spooky harvest fest is this Friday and Saturday from 5:00 p.m. to 9:00 p.m. The police department will be there on Saturday for trunk or treat, which runs from 6:00 p.m. to 8:00 p.m.
8. Kincannon received a $169 invoice from Emergency Management for the Wireless Emergency Network System (WENS). **Karpinski moved to pay the invoice, which was seconded by Flynn**; 6 yeas; motion passed.
9. For the month of September 31 tickets went through the Violations’ Bureau with $3,294 coming to the Village.

***Police Chief’s Report:***

Chief Laubenthal provided the following statistics for the period of September 26th through October 23rd:

1) There were 82 non-criminal requests for assistance.

2) There were 9 criminal complaints / investigations - 0 felonies; 3 misdemeanors; 0 juvenile charges. They included 1 open container in a motor vehicle, 2 protection order violations, 2 animal complaints, 1 felony theft, and 3 domestic disturbances.

3) There were 149 traffic-related incidents including 3 crash investigations, 51 operating and equipment charges, and 93 warnings.

4) There were no parking violations issued and 5 warnings issued.

Laubenthal also reported that the rooster on Factory Street has been relocated without the need for enforcement action.

***Solicitor’s Report:***

Solicitor Breunig is catching up from being on vacation.

***Village Administrator’s Report:***

Village Administrator Gates reported on the following:

1. Brookpark Design has installed all of the interior gutters and the roof on the east side of the maintenance building. They are working on siding the west wall.
2. Smith Paving should be done with all the storm sewer work this week. They plan on milling next week.
3. As a reminder, the township will have a Veterans Day event at vet’s park on Monday, November 11th, at 4:00 p.m. Council and all of our community are welcome to join them in honoring our veterans for their service to our country.

Kincannon asked about running water by the Depot sign area. There is a water meter in the village right of way, which is not ours. It does not have a back flow and is not billed to anyone. As a result, we locked it out.

Flynn asked about an employee who was injured on the job. The employee currently is on Workers’ Compensation. Safety training is provided for our personnel.

Honer asked if the state is responsible for painting crosswalk lines in circle. The Ohio Department of Transportation has been contacted.

***Fiscal Officer’s Report:***

Fiscal Officer Homer-Miller reported on the following:

1. Although a 15% increase was estimated over the prior year for our insurance risk coverage, it increased 22%. The purchase order will be increased by $3,100. This was noted on the fund summary provided to the mayor and council members this evening.
2. Numerous requests were received this week from the auditors, which pushed Homer-Miller further behind. She still owes the auditors responses to a handful of items. Three remaining council members submitted their completed fraud questionnaires to the auditor this week.
3. Homer-Miller found that we missed submitting quarterly reports to the IRS. They were sent via certified mail today. It is possible that we will incur penalties and/or interest.
4. September should be reconciled before our November meeting.
5. The purchase order for the Railroad Street project still needs to be entered into the accounting system. This was noted on the fund summary provided to the mayor and council members this evening.
6. Homer-Miller needs to work on the revised appropriations for 2024 before tackling the budget and appropriations for 2025.
7. On October 15th, information was emailed to the mayor and council members that the Ohio Secretary of State’s office sent us concerning Issue 1.

Smith asked how often we are audited. Homer-Miller indicated that we are audited every 2 years. The auditors spot check data. They do not audit in detail (i.e., with a fine-toothed comb). So, it is possible for issues to be uncovered that were not called out through an audit.

Karpinski asked about the quarterly IRS reports. The payments were made monthly. Unfortunately, the reports were missed.

Kincannon feels that Homer-Miller is doing a fantastic job and understands that things can sneak by due to all that is involved.

***Old Business:***

**Resolution 2024-1021** --- RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR --- This was the second reading. It was due to the county on or before October 31st. --- **Karpinski moved to suspend the rules, which was seconded by Honer**; 6 yeas; motion passed. **Karpinski moved to adopt and waive the third reading, which was seconded by Honer;** 6 yeas; motion passed.

***New Business:***

**Ordinance 2024-2553** --- AN ORDINANCE AMENDING LAGRANGE CODIFIED ORDINANCE CHAPTER 151 EMPLOYMENT PROVISIONS, SECTION 151.06, SICK LEAVE, AND DECLARING AN EMERGENCY --- **Karpinski moved to suspend the rules, which was seconded by Gregory**; 6 yeas; motion passed. **Karpinski moved to adopt and declare an emergency, which was seconded by Gregory**; 5 yeas and 1 nay (Smith); motion passed.

**Ordinance 2024-2554** --- AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE VILLAGE MAYOR TO EXECUTE AN AGREEMENT WITH THE LORAIN COUNTY COMMISSIONERS FOR THE PROVISION OF HEALTH INSURANCE AND DECLARING AN EMERGENCY --- **Karpinski moved to suspend the rules, which was seconded by Flynn**; 6 yeas; motion passed. **Karpinski moved to adopt and declare an emergency, which was seconded by Flynn**; 6 yeas; motion passed.

***Miscellaneous Business:***

Karpinski mentioned that the second council meeting scheduled for November would fall on Thanksgiving. Council decided to meet on November 21st instead of on November 14th and 28th. The focus of that Committee of the Whole meeting will be wage increases.

***Committee Reports*:**

**Park Board** – Kincannon reported the following:

1. The bids for the concrete walk are due on the 25th. The park board will meet on the 28th to open the bids.
2. One of the three gables on the pavilions are done.

**Planning Commission** – Price reported the following:

The focus of the next meeting, scheduled for November 7th, will be on the performance agreement.

**LaGrange Community Improvement Corp**. – Flynn reported that there was no meeting and is no report.

***Presentation of Bills:***

The Fiscal Officer presented the list of warrants and electronic payments issued between October 11 and 24, 2024, totaling $154,702.34 per the payment listing provided. **Gregory moved to accept, which was seconded by Karpinski;**  6 yeas; motion passed.

There being no further business, **Smith moved to adjourn, which was seconded by Gregory**; 6 yeas; motion passed. The meeting adjourned at 8:27 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gary R. Kincannon, Mayor Christie Homer-Miller, Fiscal Officer