Mayor Kincannon called the Council Meeting to order at 7:30 p.m. After the recitation of the Pledge of Allegiance, roll call was taken with Flynn, Price, Gregory, Karpinski, Dill, and Honer present.

**Motion by Karpinski, which was seconded by Dill,** to approve the minutes of the September 14, 2023, Committee of the Whole meeting as written; 6 yeas; motion passed.

**Motion by Gregory, which was seconded by Price,** to approve the minutes of the September 14, 2023, Council meeting as written; 6 yeas; motion passed.

***Public Participation:***

N/A

***Mayor’s Report:***

Mayor Kincannon shared the following:

1. Keystone’s homecoming parade will be held on Saturday, October 7th, at 2:00 p.m. There will be a police escort from the municipal building to the park, which will include the band and the fire department. The parade is not on the same date as homecoming.
2. The Board of Elections will send letters to registered voters advising them about the change in voting locations.
3. Candidates’ night will be held here on Tuesday, October 17th, at 7:00 p.m.
4. Kincannon would like to see roosters incorporated into the noise ordinance. Solicitor Clark will draft an update.
5. The mayor received a copy of the lawsuit between the Lorain County Commissioners and Cleveland Communications.

Flynn asked about quiet zones. Kincannon stated that sound barriers cost over $1 million approximately 15 years ago. Clark mentioned that there may be limitations associated with the funds. The best use of the funds was not determined years ago. Many complaints are associated with the tracks by Biggs and Wheeler, which are located in the township, not the village. We can apply for a quiet zone, but Clark is unsure of the parameters. We are reviewing meeting minutes from several years ago to get more information.

1. The public hearing on the proposed zoning change for portions of the former Forbush property will be held here on Monday, October 23rd, at 7:00 p.m.

***Police Chief’s Report:***

Chief Laubenthal reported that the following occurred between August 24th and September 27th:

1. There were 45 non-criminal requests for assistance.
2. There were 25 criminal complaints / investigations - 0 felonies; 1 misdemeanor; 0 juvenile charges. They included 1 criminal mischief, 1 misdemeanor theft, 2 animal complaints, 3 trespassing, 3 domestic disputes, 5 disturbances, 3 unruly juveniles, 2 warrant services, 2 abandoned vehicles, 1 felony theft, and 2 aggravated menacing. The trespassing and disturbances are related to neighbor-on-neighbor activity.
3. There were 105 traffic-related incidents including 2 crash investigations, 30 operating and equipment charges and 45 warnings (e.g., expired plates, broken / out lights, etc.).
4. There were 5 parking violations issued and 22 warnings.

***Solicitor’s Report:***

Solicitor Clark reported on the following:

1. Clark is working with Administrator Gates on the next round of letters concerning retention ponds, which will include a deadline. We have not received a response from Sentinel Square.
2. Gates provided Clark with our response to Keystone’s records request. Clark will pass the information along to Keystone / their attorney.

Mayor Kincannon spoke with Gates this week about Keystone’s inquiry about available rooms. Superintendent White indicated it was not for anything imminent.

***Village Administrator’s Report:***

Village Administrator Gates reported on the following:

1. A copy of the overtime worked for the first 20 pay periods in 2023 was provided to the mayor and council members.
2. We will have indoor walking on Monday & Wednesdays from 9:00 a.m. to 10:30 a.m. starting October 16, 2023, going through April 30, 2024.
3. Council was asked to consider closing the municipal building on the Friday after Thanksgiving. There is typically no business or calls that day. Full-time employees will need to use their comp or vacation time for that day. Council supported us being closed on Friday, November 24th, with full-time employees using comp or vacation time.
4. We met with Natalie Camp from First Energy to bring single-phase service into the maintenance building.
5. Volunteers are needed for the shred event (2) and for the township dumpster day (1). Both events are on Saturday, October 7th. Gates asked if anyone from council would like to volunteer or if we should pay overtime to employees. Flynn and Honer volunteered for the shred event. An employee will be needed for the dumpster day event.
6. LaGrange Township Assistant Fire Chief Mike Hornby wanted to relay the information he spoke to council about at the last meeting. The drill will be on Thursday, December 7th, from 9:00 a.m. to 12:00 p.m. at the Grafton Community Room. The drill is centered around train derailments with participation from the hazmat team and other first responders. Anyone interested in attending are welcome to do so.

***Fiscal Officer’s Report:***

Fiscal Officer Homer-Miller reported on the following:

1. A legal notice was published in the September 23rd edition of the Chronicle-Telegram concerning the October 23rd public hearing to consider the recommendation of the Planning Commission to rezone portions of the former Forbush property.
2. The September 25th edition of the Rural-Urban Record included news of our upcoming shred event on Saturday, October 7th.
3. News will be published in an upcoming edition(s) of the Rural-Urban concerning the new voting location and the upcoming candidates’ night on Tuesday, October 17th. We will ask the township to put notices on their digital sign.
4. We received a $18,445.60 refund from the Ohio Water Development Authority (OWDA) due to payment on a loan that should have been closed and since has been.
5. The 2022 annual report from the Public Entities Pool (PEP) has been received and is available to those interested in reading it.
6. Homer-Miller emailed the mayor and council members the anatomy of a train derailment presentation, prevailing wage presentation, the list of village email addresses, an invitation from PEP to attend their “Are you prepared for when an emergency strikes” training, and a request from the Bureau of Workers’ Compensation for public comment: Public Employment Risk Reduction Program (PERRP) Ohio Administrative Code (OAC) Chapter 4167 Five Year Rule Review.
7. Meeting packets should have included the following but were inadvertently excluded and were provided after the meeting:
   1. A notice from the Ohio Division of Liquor Control concerning the transfer of a liquor license from Poling Foods Inc., doing business as LaGrange IGA, to Domec Foods LLC, also doing business as LaGrange IGA. Chief Laubenthal indicated that there is no reason to dispute this. Council does not wish to have a hearing about this.
   2. Robert’s Rule of Order: 6 Reasons Why Board Members Abstain
   3. Public Entities Pool of Ohio’s 2023 Call for Leadership

***Old Business:***

Resolution 2023-999 --- A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT AND DECLARING AN EMERGENCY --- This was the third reading. --- **Motion by Karpinski to adopt and declare an emergency, which was seconded by Price;** 6 yeas; motion passed.

***New Business:***

Ordinance 2023-2509 --- AN ORDINANCE TO AUTHORIZE AND DIRECT THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH BEST EQUIPMENT CO. THROUGH SOURCEWELL NATIONAL AUTO FLEET FOR THE PURCHASE OF A VAC-CON NON-CDL COMBO AND DECLARING AN EMERGENCY MEASURE --- **Motion by Karpinski to suspend the rules, which was seconded by Dill;** 6 yeas; motion passed. **Motion by Karpinski to adopt and declare an emergency, which was seconded by Dill;** 6 yeas; motion passed. Honer asked if we would lease or buy it. Two lease options were provided. Homer-Miller indicated that the first lease option was more attractive (i.e., less money). Gregory asked how quickly the equipment would arrive. Gates indicated that a used unit could arrive in 2 weeks while a new unit could arrive in 3 to 4 weeks.

***Miscellaneous Business:***

Our current ranking / rating system for engineering was reviewed and discussed. Clark indicated the following:

1. We can hire an engineering firm on a project-by-project basis.
2. For jobs with estimated costs of $75,000 or less, we could select from a group of engineers.
3. Our agreement could be for 1 year instead of 2.
4. For engineering services, the ranking process occurs before pricing is discussed.

Per Price, former Administrator Walt Sukey designed our current engineering rating form. Gates indicated that Wellington no longer uses Kleinfelder and that Grafton Village may use multiple engineering firms. We update the GIS system with as-built data. Clark and Gates need to review the form. Additionally, Clark will get examples from other communities. We will discuss this further at a future meeting.

***Committee Reports*:**

1. Park Board – Neither Kincannon nor Gates were able to attend the last meeting. Gates indicated that the park board shared costs with the organizations who use the park and asked them to contribute.
2. Planning Commission – No meeting, no report. However, there will be a work session next Thursday concerning the layout of the former Forbush farm. Honer would like to see open space (e.g., playgrounds, parks, etc.) with future developments. The mayor has been pushing for the same.
3. LCIC – No meeting, no report.

***Presentation of Bills:***

The Fiscal Officer presented the list of warrants and electronic payments issued between September 15 and 28, 2023, totaling $139,954.68 per the payment listing provided. **Dill motioned to accept, which was seconded by Gregory**; 6 yeas; motion passed.

There being no further business, **Honer motioned to adjourn, which was seconded by Gregory**; 6 yeas; motion passed. Adjourned at 8:24 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gary R. Kincannon, Mayor Christie Homer-Miller, Fiscal Officer