Mayor Kincannon called the Council Meeting to order at 7:30 p.m. After the recitation of the Pledge of Allegiance, roll call was taken with Flynn, Price, Gregory, Karpinski, Dill, and Honer present.

**Motion by Gregory, which was seconded by Karpinski,** to approve the minutes of the August 24, 2023, Council meeting as written; 6 yeas; motion passed.

Police Officer David Lottman was sworn in by Mayor Kincannon.

***Public Participation:***

Rich Beran of North Point requested that 2 sections of their property (former Forbush farm) located on Biggs Road near State Route 301 to be rezoned. The property is cut diagonally by a gas line. They would like 19.47 acres 500 feet back from State Route 301 to the gas line, to be rezoned to R-4, multi-family residential. They propose to build 120-132 single-story apartment units. The frontage on State Route 301 is still in the township and is zoned commercial. Their second request is to rezone 12.97 acres that runs along Biggs Road, to R-1, single-family residential. Water and natural gas are available. Sewer is being worked on. Price stated that the Planning Commission recommends that council approve the requested zoning changes. We have 40 days from receipt of the recommendation from the Planning Commission to hold a public hearing. However, publication needs to be within 30 days of the public hearing date. The mayor will call a special meeting for a public hearing some time between October 18th and 25th.

Lagrange Township Assistant Fire Chief Mike Hornby introduced himself to the mayor and council. He complimented Chief Laubenthal and Administrator Gates. There are some hazmat drills coming up; he will keep the mayor informed.

***Mayor’s Report:***

Mayor Kincannon shared the following:

1. Kincannon plans to take the NIMS training before the upcoming election.
2. Gates and Kincannon talked about hosting a “meet the candidates” night in the gym. Council supports that.
3. We need to consider the 2.7 mill levy and whether it should be a renewal or a replacement. He suggested that a portion of the funds go toward streets.
4. Gates and Kincannon attended the elected officials gathering. They spoke with the Lorain County Commissioners among others including Tony Gallo of the Lorain County Chamber of Commerce. The mayor felt that it was a worthwhile event.
5. Going forward, elections will be held in our gym or council chambers. Gates and the Board of Elections made sure that the outlets in the gym function.
6. The mayor attended the Keystone Empowers You meeting. Indoor walking starts at the elementary school on October 3rd from 6:00 p.m. to 8:00 p.m.; it will be on Tuesday and Thursday evenings. They would like it to be here on Mondays and Wednesdays during the day.
7. Gates, Homer-Miller, and Kincannon will meet with Iler about our IT needs including the phone system.
8. Keystone School District inquired about rentals and utilities. Superintendent White recently asked about using rooms for preschool. The requested rental data is available on our website.
9. Keystone Point cut down the cattails on their property. They still have work to do.
10. Before this meeting started, Gates and Kincannon attended Keystone Point’s 15-year anniversary reception.
11. Kincannon received several calls yesterday about tickets issued to drivers of golf carts on the roads. The mayor and police chief had several conversations about this. Golf carts driving on roads need to be street legal. Although this has not been enforced previously, enforcement will be phased in. Clark will discuss this topic further with Laubenthal.

***Police Chief’s Report:***

Chief Laubenthal reported on the following:

1. Increased tickets for golf carts driving on the roads are due to increased complaints coming into the police department. Typically, warnings are given along with educating folks that golf carts driven on roads need to be street legal. This is a state law that needs to be uniformly enforced. Maintenance vehicles are not required to be street legal. The chief left a message for Mark at the golf course.
2. Residents in the vicinity of Rundle and Hendrix recently acquired roosters. While the administrator received several complaints, the police department did not receive any. Regardless, the police department followed up. We understand that the roosters have since been removed. Laubenthal asked for council to update our ordinance (505.09) to include fowl and/or to prohibit the harboring of roosters. The mayor also received complaints and suggested that we do something. Clark will work on this. Kincanon indicated that Keystone’s third graders raise chicks.

Dennis Smith asked about motorized bicycles, scooters, etc. Laubenthal indicated that there is some gray area on this.

***Solicitor’s Report:***

Solicitor Clark reported on the following:

1. Clark spoke with Administrator Gates and Doug Nusser of Kleinfelder. Four major sites have been identified. The EPA is involved with 2 of the sites. The proper order is being identified. Flynn asked for a timeline, which appears to be spring. Clark wants to coordinate it with the Kelner Ditch work. Notices went out in April 2023. More strongly worded second notices will go out soon.

***Village Administrator’s Report:***

Village Administrator Gates reported on the following:

1. Our OPWC Round 38 application for Loperwood Lane was delivered to the Lorain County Engineer’s office on September 1, 2023.
2. We fixed a collapsed tile on the corner of Church and Forest Streets.
3. We demoed a vac-jetter truck to clean storm lines on East Main and Church Streets. Our vactor is 22 years old while our jetter is 20 years old. They need to be replaced so we can continue to clean all the storm lines in the Village.
4. The processor for the raw pumps at the WWTP failed during Saturday morning’s electrical outage. Pumps had to be operated manually until Sunday morning when the rented CAT portable pump was operational. Wiring Unlimited found a replacement part and had the pumps operational on Monday morning. We should have a portable pump for when pumps go down at the plant or lift stations.

Honer asked how much of Loperwood would be done. We are looking at the north side of Loperwood almost to Jenny Lane. It is over 1,000 feet and will be done in concrete.

Motion by Karpinski to spend up to $250,000 for portable pumps, hoses, and lift station repairs, which Dill seconded; 6 yeas; motion passed.

***Fiscal Officer’s Report:***

Fiscal Officer Homer-Miller reported on the following:

1. We recently received a $10,213.71 payment from the county for a tax assessment associated with the cleanup of 410 North Center Street.
2. The Lorain County Prosecutor's Office will be hosting a prevailing wage seminar on September 20th at the New Russia Township Lodge, which Homer-Miller plans to attend.
3. Homer-Miller plans to attend an Anatomy of a Train Derailment workshop on September 21st.
4. Homer-Miller asked if anyone plans to attend the Ohio Municipal League annual conference in October as early bird pricing ends tomorrow. No one responded.
5. We recently identified a billing issue associated with the CSX property located at the corner of State Route 303 and Railroad Street that has since been resolved.
6. We received notification from Huntington National Bank about a data security incident. Homer-Miller will advise the mayor and council of any concerns.
7. The September 11th Rural-Urban Record included news of our upcoming shred event on October 7th. The next edition of the Rural-Urban will include our address, which was inadvertently excluded from the initial publication.
8. Earlier today Keystone’s treasurer dropped off the signed agreement for renewal of a school resource officer.
9. Your meeting packets included:
   1. information received this week from One Lorain County;
   2. a list of common acronyms per our last meeting; and
   3. Neighborhood Alliance’s report of July and August services provided at our senior center.
10. Council handbooks have been created. Copies will be made available to current council members who are interested and will be provided to new council members.

Mayor Kincannon complimented Homer-Miller for continuing to find money for the Village.

***Old Business:***

Resolution 2023-999 --- A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT AND DECLARING AN EMERGENCY --- This was the second reading.

***New Business:***

Resolution 2023-1001 --- A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO FILE AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY --- **Motion by Karpinski to suspend the rules, which was seconded by Price;** 6 yeas; motion passed. **Motion by Karpinski to adopt and declare an emergency, which was seconded by Dill;** 6 yeas; motion passed.

***Miscellaneous Business:***

Flynn wants us to solicit engineering companies who would like to bid on our engineering projects. Clark mentioned this to Gates recently. Gates suggested again that council review the ranking system before we move forward on this.

***Committee Reports*:**

1. Park Board – The driveway has been chip sealed. Keystone Youth Football is using the park for the first time in several years. Dennis Smith would like to see security cameras installed. He also mentioned the Halloween walk, which is scheduled for October 28th from 4:00 p.m. to 6:00 p.m. Flynn asked if weight limit signs should be put up to limit damage to the recently improved driveway. Smith indicated that had not been discussed. The mayor encouraged the park board to consider it. Smith also would like the park speed limit increased from 5 miles per hour.
2. Planning Commission – During this month’s meeting, Rich Beran of North Point requested zoning changes (see public participation section for more information). The Planning Commission recommended that council approve the requested zoning changes. They also had a short work session. Minutes were provided in meeting packets.
3. LCIC – No meeting; no report.

***Presentation of Bills:***

The Fiscal Officer presented the list of warrants and electronic payments issued between August 25 and September 14, 2023, totaling $146,651.41 per the payment listing provided. **Gregory motioned to accept, which was seconded by Karpinski**; 6 yeas; motion passed.

There being no further business, **Honer motioned to adjourn, which was seconded by Flynn**; 6 yeas; motion passed. Adjourned at 8:27 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gary R. Kincannon, Mayor Christie Homer-Miller, Fiscal Officer