In Mayor Strauss’ absence, Council President Kincannon called the Council Meeting to order at 7:30 p.m. After the recitation of the Pledge of Allegiance, roll call was taken with Flynn, Price, Gregory, Kincannon, Dill, and Karpinski present.

**Motion by Dill, which was seconded by Karpinski,** to approve the minutes of the September 8, 2022, Council meeting; 5 yeas; Kincannon abstained due to not being at the meeting; motion passed.

***Audience Participation:***

Jerry Churet, an employee of Vexos located at 110 West Commerce Drive, inquired about actions needed by owners of retention basins / ponds. Kincannon indicated that many retention basins are full of cattails, weeds, etc. Letters were set to retention basin / pond owners about maintenance. West Commerce previously flooded a lot. Adjacent property owners may want to hire the same contractor to coordinate the work.

Jason Comito of 421 South Center Street is located near Vexos. He is concerned that his ranch home does not cause the same issues as a business like Vexos. He also is concerned with the runoff from Vexos on to his property. Property owners are responsible for maintaining their portion of the frontage.

Another resident was concerned about property owners who are on fixed incomes. Solicitor Clark will look into assessment options.

Joe Kokinda’s building is at the end of Commerce (300 Commerce). He is working with Aqua Doc to address his retention basin / pond. He mentioned that the reeds need to be cut out and sprayed. The village is working on a joint project with LaGrange Township, Carlisle Township, and the county to address Kelner Ditch.

***Mayor’s Report:***

Council President Kincannon mentioned an issue involving the food trucks at IGA. Recently, the pizza truck was asked to leave because the pizza place in the plaza was upset. Jean Paris wants to know if the food trucks can set up here. Administrator Gates suggested the Lion’s Club instead. Having food trucks here is a question for Solicitor Clark.

***Police Chief’s Report:***

Chief Laubenthal reported on the following for the period of August 25th through September 21st:

1. There were 49 non-criminal requests for assistance.
2. There were 11 criminal complains/investigations - 0 felonies; 1 misdemeanor; and 0 juvenile charges. They included 4 domestic disputes / violence, 1 noise, 3 animals at large, 2 debris (yard waste) in roadway, and 1 abandoned vehicle.
3. There were 38 traffic-related incidents including 3 crash investigations, 0 operating and equipment charges (23 warnings), and 2 parking violations (5 warnings).

Flynn asked if there were any complaints on Taylor due to a pickup truck parked in the road. Chief Laubenthal had not received any complaints and asked if it had sat more than 48 hours.

***Solicitor’s Report:***

Solicitor Clark was not in attendance.

***Village Administrator’s Report:***

Village Administrator Gates reported on the following:

1. The ADA parking spot was added on public square in front of the Gott Building.
2. Mayor Strauss, Doug Nusser from Poggemeyer, and Administrator Gates did the walk-thru on Parklane on September 15th before reopening the road. Denes Concrete was given a punch list of items that needed to be completed.
3. East Prospect was poured on September 15th. Blakeslee Excavating is installing under-drains. We hope to open the street to traffic by the end of next week – weather permitting.
4. Many responses have been received to the letters sent to property owners with retention basins / ditches / ponds. The property owners were given a copy of the original engineered design for their retention. Kyle Ross from Ross Maintenance said that he is working with several property owners on Commerce Drive.
5. Clark and Gates reviewed the International Property Maintenance Code with Tom Horseman. They decided that the best way to enforce violations would be to amend our Edwin P. Goff II Property Maintenance Code. They are working on a draft for council to review at the October 27th meeting.
6. Weather permitting, we will do another section of Loperwood in early October.

Flynn asked if the retention pond dirt still is available for sale as area companies are interested. We still are accepting bids.

Kincannon asked about the demolition of the football stands. Gates followed up with Mayor Strauss who followed up with Rourke.

***Fiscal Officer’s Report:***

Fiscal Officer Homer-Miller reported on the following:

1. Auditors from the Auditor of State's office will be here October 18th to audit our 2020 & 2021 financials.
2. The AED we ordered should be here before the end of the month.
3. We received a $1,804.36 rebate from Anthem for 2021 health plan premiums. Since health benefits are paid 15 percent by employees, Homer-Miller suggested returning 15 percent of the rebate to the active employees who were part of the 2021 health care plan. Council was good with the plan presented by Homer-Miller to rebate funds to the active employees.
4. Below are the results of our meeting with our cyber IT risk consultant on the 13th:
   1. Develop and implement password policy;
   2. Upgrade Windows 7 desktops to a supported operating system;
   3. Develop and implement a disaster recovery plan, a business continuity plan, and an incident response plan with cyber;
   4. Provide security awareness training to all employees; and
   5. Develop and implement an acceptable use policy.

Gates and Homer-Miller met with our IT representative today. We asked for pricing for some additional services to keep our data safe. We will share the particulars when they become available.

1. Below are the results of our meeting with our new PEP risk control representative on the 14th:
   1. Ensure personnel policies and procedures are created, implemented, and reviewed with all employees; and
   2. Ensure handicap parking fine signage is added.

Joe Kokinda mentioned Last Pass as a password program his company uses.

***Old Business:***

N/A

***New Business:***

N/A

***Committee Reports*:**

1. Park Board – N/A
2. Planning Commission – A work session is scheduled for Monday at 11:00 a.m. for the proposed subdivision.
3. LCIC – N/A

***Presentation of Bills:***

The Fiscal Officer presented the list of warrants and electronic payments issued between September 9 and 22, 2022, totaling $112,161.58 per the payment listing provided. **Gregory motioned to accept, which was seconded by Flynn;** 6 yeas; motion passed.

There being no further business, **Karpinski motioned to adjourn, which was seconded by Gregory;** 6 yeas; motion passed. Adjourned at 8:10 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim E. Strauss, Mayor Christie Homer-Miller, Fiscal Officer

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_