Mayor Strauss called the Council Meeting to order at 7:30 p.m. After the recitation of the Pledge of Allegiance, roll call was taken with Flynn, Price, Gregory, Dill, and Karpinski present.

**Motion by Dill, which was seconded by Karpinski** to approve the minutes of the August 25, 2022, Council meeting; 5 yeas; motion passed.

***Audience Participation:***

N/A

***Mayor’s Report:***

Discussion was had on expanding the duties of Administrative Assistant Kim Ruhl to include additional support of Fiscal Officer Homer-Miller. Ruhl has been assisting with miscellaneous projects for Homer-Miller. Homer-Miller wants Ruhl to handle routine tasks including the preparation of deposits, recording of deposits in the accounting system, and preparation of payments to vendors in the accounting system. Homer-Miller and Gates agree that a pay increase is warranted for Ruhl not only for the work she has been doing but also for the additional work she will take on. Council supported the plan and pay increase.

***Police Chief’s Report:***

N/A

***Solicitor’s Report:***

Solicitor Clark reported on the following:

1. Property maintenance services offered by SAFEbuilt were discussed. Their proposal includes court appearances. They charge $85 per hour. Copies of the professional services agreement were provided to the mayor and council members for their review.
2. Copies of the Clemans, Nelson proposal for updating the employee handbook were provided to the mayor and council members for their review.

These topics will be discussed further at a future meeting(s).

Flynn requested an update on the real estate property sale to McConnell. We only received 10 percent of the sales price. Clark will follow up with McConnell again.

***Village Administrator’s Report:***

Village Administrator Gates reported on the following:

1. Our Ohio Public Works Commission (OPWC) round 37 application for Railroad Street was delivered to the Lorain County Engineer’s Office on September 2nd.
2. 28 letters were mailed to property owners regarding retention pond maintenance.
3. Denes Concrete poured the final section of road on Parklane today and plans to finish the drive aprons and catch basins tomorrow. They plan on back filling curbs and drives next week. If the testing passes, Parklane should reopen to all traffic on Friday.
4. The sub-grade on East Prospect is mostly organics. They have to do an 18-inch undercut and put an additional 6 inches of limestone down to pass proof-roll. This was an extra expense but is necessary on this one-way street as a solid base was needed.

***Fiscal Officer’s Report:***

Fiscal Officer Homer-Miller reported on the following:

1. The Department of the Treasury contacted us because 3 documents were missing from our ARPA profile. They have since been uploaded.
2. Homer-Miller will attend the ARPA discussion hosted by Community Alliance at LCCC on the 9th.
3. The AED we ordered with the PEP safety grant should ship at the end of the week.
4. Meetings with health insurance providers started on 08-31-2022. We will continue gathering information.
5. Homer-Miller plans to attend a "How to Run an Effective Open Enrollment" webinar on the 14th.
6. Gates and Homer-Miller will meet with a PEP cyber IT risk consultant on the 13th.
7. Gates and Homer-Miller will meet with the PEP risk control representative on the 14th; apparently, it has been a couple of years since their last visit.
8. Are there any updates to the open items list provided in this week’s meeting packet?
9. Financial data for 2020, 2021, & 2022 was provided in this week’s meeting packet per a council member requesting a few years of fund balances.
10. The 2020 LCIC tax return will be resubmitted via US mail tomorrow.
11. With the help of the Auditor of State’s office, February is closed.

***Old Business:***

Flynn asked about solar panels – where they can be placed and how many – which is something provided by the building official. Typically, the manufacturer’s information is sent to the building inspector who will inspect for an electric tie in. Gates will follow up with Zoning Clerk Zacharias.

***New Business:***

Resolution 2022-979 --- A Resolution to Authorize the Village Administrator to Enter into an Agreement with Neighborhood Alliance to Provide Services to Senior Citizens of the Village of LaGrange and Declaring an Emergency --- **Karpinski motioned to suspend the rules; Gregory seconded**; 5 yeas; motion passed. **Karpinski motioned to adopt and declare an emergency; Gregory seconded**; 5 yeas; motion passed.

***Committee Reports*:**

1. Park Board – The park board is reviewing all fees because all 2022 tournaments lost money.
2. Planning Commission – The Blue Rock Estates concept plan was rejected. They went from 96 lots to 104. They want 2 driveways on Opportunity Way. Keystone attended the meeting and wants a landscape buffer / greenspace.
3. LCIC – N/A

***Presentation of Bills:***

The Fiscal Officer presented the list of warrants and electronic payments issued between August 26, 2022, and September 8, 2022, totaling $167,782.63 per the payment listing provided. **Dill motioned to accept, which was seconded by Gregory;** 5 yeas; motion passed.

There being no further business, **Karpinski motioned to adjourn, which was seconded by Gregory;** 5 yeas; motion passed. Adjourned at 7:58 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim E. Strauss, Mayor Christie Homer-Miller, Fiscal Officer

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_