Mayor Strauss called the Council Meeting to order at 7:30 p.m. After the recitation of the Pledge of Allegiance, roll call was taken with Flynn, Price, Gregory, Kincannon, Dill, and Karpinski present.

**Motion by Kincannon, which was seconded by Dill** to approve the minutes of the June 23, 2022, Council meeting; 5 yeas; Karpinski abstained due to missing the meeting; motion passed.

***Audience Participation:***

Subway manager Meghan Herron spoke about a parking situation outside of Subway on State Route 301 across from the gas station. Although it is not designated as parking or for loading/unloading, someone parks in this spot regularly. It causes issues for the weekly Subway deliveries (approximately one hour each Wednesday). Chief Laubenthal suggested that the area be designated as a 30-minute standing zone and that lines get painted on the ground within 30 feet of the stop sign indicating no parking. These lines should be for all areas around the square. Council supported the chief’s suggestions. Administrator Gates will coordinate the work with our street crew.

***Mayor’s Report:***

N/A

***Police Chief’s Report:***

Chief Laubenthal reported on the following:

1. A donation for food (e.g., hot dogs, buns, etc.) and water was requested for the National Night Out event on Tuesday, August 2nd. **Gregory made a motion to spend up to $700, which Flynn seconded**; 6 yeas; motion passed.
2. Officers have been issuing warnings about issues with dogs (e.g., loose dogs, dogs attacking others, defecation, etc.). However, warnings are not working for habitual offenders. Going forward, citations will be issued.
3. Residents should contact the police department directly on matters needing police involvement instead of contacting the mayor and/or council members. Many times, there no longer is an issue by the time the police department learns of an issue if they were not called initially.

***Solicitor’s Report:***

Solicitor Clark reported on the following:

1. We are working on a procurement policy. This was prompted by the fiscal officer learning of the requirement as related to receipt of federal funds (e.g., ARPA).

***Village Administrator’s Report:***

Village Administrator Gates main report was made during the Committee of the Whole meeting. The following items also were discussed at the regular council meeting as motions were involved:

1. If we provide the material, the historical society will build seating in the main hallway where lockers previously were located. The estimated cost is $2,000. **Karpinski made the motion to spend up to $2,000 on the materials; Kincannon seconded the motion**; 6 yeas; motion passed.
2. We received 1 bid for East Prospect. Denes Concrete bid $115,804.22. **Kincannon made the motion to accept their bid; Dill seconded the motion**; 6 yeas; motion passed.

Flynn asked about the retention pond work that is needed within the village. Administrator Gates has been working with Poggemeyer and Solicitor Clark on this.

***Fiscal Officer’s Report:***

Fiscal Officer Homer-Miller reported on the following:

1. The second batch of ARPA funds ($129,839) should be in our account by the end of the week.
2. Kim Ruhl in our utility department has been a great help to Homer-Miller. She has assisted with various projects including recently updating our declination of medical insurance coverage form.
3. Nexus provided pipeline safety and emergency information, which is available to review.
4. Our 2021 financial information report was filed with the Ohio Water Development Authority.
5. A $7,649.21 disbursement should be received this week from the OneOhio Distributor Settlement (opioid). The funds have limited uses – prevention, treatment, recovery support and community recovery projects (e.g., child welfare, law enforcement strategies and other infrastructure supports). Chief Laubenthal and Homer-Miller feel the funds can be used for safety town as a DARE officer is part of our safety town program. Additional ideas for use of these funds are welcome.
6. This week's meeting packets included information on the Lorain County Chamber of Commerce's upcoming elected officials’ reception on August 24th and GLW Broadband service area upgrades.
7. Homer-Miller asked council if we can discontinue signing the direct deposit pay stubs. Council agreed that we can discontinue signing them.
8. The Public Entities Pool (PEP) has a $1,000 safety grant. It can be used for "safety items wherein the primary purpose of the item is the prevention or reduction of liability claims or property losses, as well as risk control training & COVID 19 related expenses." We have not yet applied for this grant. Please give some thought to what we can use it for. Getting 2 AEDs was suggested.
9. 2.5 hours has been spent on the phone so far with a representative from the Auditor of State’s office working through February reconciliation challenges. Homer-Miller hopes to wrap it up soon.
10. The Bureau of Workers’ Compensation audit of our 2021 true up revealed an error. Use of an incorrect report resulted in an additional payment of $167.

Kincannon requested Homer-Miller forward the meeting minutes to him for the second half of March through June for posting on our website.

***Old Business:***

Flynn asked Solicitor Clark about the international property maintenance code. Clark indicated that it is in effect. Kincannon said that Horseman has some issues with the agreement that we need to work through. Gates and Clark were unaware of Horseman’s concerns but will follow up with him.

Flynn also asked about 410 North Center Street. Solicitor Clark will dismiss the former occupants from the case.

Flynn asked about the house by the Lion’s Club. The group indicated that it looks better than it did.

Price asked about the county commissioners matching our ARPA funds for various village projects. We have not received an official response from them yet.

***New Business:***

Ordinance 2022-2474 --- AN ORDINANCE ACCEPTING THE BID OF DENES CONCRETE OF WELLINGTON OHIO IN THE AMOUNT OF $115,804.22 FOR THE EAST PROSPECT STREET IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY --- **Kincannon made the motion to suspend the rules, which was seconded by Dill**; 6 yeas; motion passed. **Kincannon made a motion to accept the ordinance and pass as an emergency, which was seconded by Karpinski**; 6 yeas; motion passed.

Resolution 2022-976 --- A RESOLUTION TO AUTHORIZE THE VILLAGE ADMINISTRATOR TO ENTER INTO A LETTER AGREEMENT WITH POGGEMEYER DESIGN GROUP FOR topographic survey and preliminary engineering design work FOR THE RAILROAD STREET IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND EIGHT HUNDRED TWENTY DOLLARS AND DECLARING AN EMERGENCY--- **Kincannon made the motion to suspend the rules, which was seconded by Price**; 6 yeas; motion passed. **Kincannon made a motion to adopt the resolution and pass as an emergency, which was seconded by Gregory**; 6 yeas; motion passed.

Kincannon asked if Poggemeyer did the engineering work previously. It was a long time ago. Mayor Strauss and Administrator Gates were not sure.

Resolution 2022-977 --- A RESOLUTION ADOPTING A PRELIMINARY TAX BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND DECLARING AN EMERGENCY --- **Kincannon made the motion to suspend the rules, which was seconded by Price**; 6 yeas; motion passed. **Kincannon made a motion to adopt the resolution and pass as an emergency, which was seconded by Dill**; 6 yeas; motion passed. Flynn asked for an explanation, which was provided by Homer-Miller.

***Committee Reports*:**

1. Park Board – A soccer group wanted to rent a piece of property at the park verses renting/reserving a field. The mayor expects that their request will be declined. There is another tournament this weekend; additional no parking signs will be posted.
2. Planning Commission – The preliminary construction plan for the second set of Vicksburg Court condominiums was granted. They met Poggemeyer’s concerns, are ready to break ground, and want to be part of the home owners’ association. The second group did not show up concerning the property on 303 that goes back to Opportunity Way (98 homes proposed).
3. LCIC – A quick meeting was held today at 6:30 p.m. Homer-Miller was appointed as the new fiscal officer.

***Presentation of Bills:***

The Fiscal Officer presented the list of warrants and electronic payments issued between June 24, 2022, and July 14, 2022, totaling $262,551.64 per the payment listing provided. **Dill motioned to accept, which was seconded by Flynn;** 6 yeas; motion passed.

There being no further business, **Karpinski motioned to adjourn, which was seconded by Flynn;** 6 yeas; motion passed. Adjourned at 8:25 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim E. Strauss, Mayor Christie Homer-Miller, Fiscal Officer

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_